



NOTTINGHAMSHIRE PARTNERSHIP MANAGEMENT GROUP

Monday 5 January, 2009

Rufford Suite, County Hall, Nottingham

MINUTES

Present

Peter Baguley	Programme Manager: Environmental Sustainability (Gedling Borough Council)
Faye Booker	Temporary Service Director - Policy Development & Partnerships
Stephen Bray	Head of Strategy and Performance, Gedling Borough Council
Les Cowling	Programme Manager: Children achieving their full potential (Nottinghamshire County Council)
Kate Davies	Strategic Director, Nottinghamshire Drug and Alcohol Action Team (DAAT)
Steve Derbyshire	Nottinghamshire Partnership Support Officer – Sustainability and Economic Development
David Dickinson	Head of Finance, Newark and Sherwood District Council
Richard Edwards	Neighbourhood Manager, Manton Community Alliance
Peter Elderton	Head of Policy and Performance, Nottinghamshire County Council
Ged Greaves	Strategic Manager, Policy and Performance, Newark and Sherwood District Council
Sue Griffiths	Deputy Chief Executive, Rushcliffe Borough Council
Cathy Harvey	Programme Manager: Health and well-being for all (Nottinghamshire County Council)
Marie-Laure Huke	Lead Negotiator, Government Office for East Midlands (GOEM)
Geoff Hamilton	Nottinghamshire Partnership Team
Richard Hodge	Service Director, Communities, Nottinghamshire County Council
Helen Jebb	Nottinghamshire Police
Chris Kenny	Director of Public Health, NHS Nottinghamshire County
Terry Laws	Partnership Director, Learning and Skills Council, Nottinghamshire (LSC)
Liz Lesquereux	Programme Manager: Strong sense of place (Nottinghamshire County Council)
Susan Lewis-Roberts	Nottinghamshire Partnership Manager
<i>Phil Lyons</i>	<i>Chair, Nottinghamshire Partnership Management Group</i>
Ruth Marlow	Managing Director, Mansfield District Council





Kate Miller	Nottinghamshire Partnership Team
Diane Pollard	Nottinghamshire Partnership Finance Support (Nottinghamshire County Council)
Christine Southwell	Area Manager, Nottingham & Nottinghamshire Locality Management Team, GOEM
Tom Stockwell	District Manager, Jobcentre Plus Nottinghamshire
Keith Wood	Newark and Sherwood Local Strategic Partnership

Apologies

Mick Burrows	Chief Executive, Nottinghamshire County Council
Rachael Clark	Nottinghamshire Partnership Support Officer: Networking Action for Voluntary Organisations (NAVO)
Rob Crowder	Chief Executive, Rural Community Action Nottinghamshire (RCAN)
Steve Edwards	Services Director, Strategic Services, Children and Young People, Nottinghamshire County Council
Susannah Fish	Nottinghamshire Police
Gill Francis	Assistant Director - External Relations, Nottinghamshire Probation
Geoff Hulse	Nottinghamshire County Council Business Improvement Board (Independent Observer)
Phil Marshall	Deputy Chief Executive, Ashfield District Council
Jean Pardoe	Chief Executive, Connexions Nottinghamshire
Sarah Pearson	Head of Community Engagement and Performance, Bassetlaw District Council
Simon Starr	Director, Sport Nottinghamshire
Sharon Squires	Director of Change (Communities), GOEM





MINUTES

NO.	ITEM	ACTION
1.	<p>Welcome</p> <p>The Chair congratulated Kate Davies upon receiving an OBE in the New Year honours list.</p>	
2.	<p>Amendments to the minutes of 11/12/08:</p> <p>Ruth Marlow is Managing Director of Mansfield District Council, not Chief Executive as stated.</p> <p>Item 5 Arrangements for Performance Management-</p> <p>“Ruth Marlow mentioned that the figure of 15% for S5.1 was incorrect and should be 7%”.</p> <p>Ruth Marlow apologised to colleagues as she was referring to figures from the previous LAA and these figures therefore do not reflect the current LAA.</p>	
	<p>Matters arising</p> <p>There were no matters arising</p>	
3.	<p>Finance Working Group Report</p> <p>The Chair introduced David Dickinson as the new chair of the Finance Working Group.</p> <p>David Dickinson expressed thanks to his predecessor Alan Mellor for all of his work on the LAA.</p> <p><u>Funding of support costs</u></p> <p>David informed colleagues that all partners were expected to contribute to funding support costs. He has written to all finance officers in each partner agency to ask for commitment to this.</p> <p>Stephen Bray informed colleagues that when this suggestion was put forward to the Chief Executive’s Group in summer 2008, it was not supported and it is unlikely that Gedling Borough Council would support it now.</p> <p>Ruth Marlow said that no provision has been made in Mansfield District Council’s budget for this, so money should be taken instead from the Area Based Grant.</p>	





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	<p>Ruth Marlow questioned the authority of the Strategic Partnership Board (SPB), in terms of making financial decisions which impact on individual authorities.</p> <p>Phil Lyons stressed that SPB cannot make decisions that are binding but that they can make recommendations on how to take the issue forward. He asked that responses to David Dickinson's email to finance officers be fed into the next meeting of Management Group.</p> <p>Chris Kenny asked who had been contacted at the PCT and David Dickinson explained that the letter had been sent to all lead finance officers. Chris Kenny explained that he would like to be contacted directly.</p> <p>Chris Kenny questioned why EMDA are outlined on the 'proposed appointment of support costs spreadsheet'.</p> <p>Diane Pollard informed colleagues that EMDA was highlighted as one of the partners with available monies at the time of report completion. DP was unsure whether this was still the position.</p> <p><u>New Funding Streams</u></p> <p>1. A new funding stream has been introduced to districts looking at the planning process in relation to climate change - £22,500 per annum for 3 years</p> <p>2. Ged Greaves referred to a Participatory Budgeting funding stream relating to additional funding from the Home Office (£20,000 pilot).</p> <p>Helen Jebb explained that an expression of interest has been submitted for this.</p> <p>3. Ruth Marlow informed colleagues of funding of £420,000 which is available up until the end of March 2009, plus a further £500k in the following year. It is a CLG pilot scheme called, <i>Timely Information to Citizens</i>, one of the projects initiated as a result of the Empowerment White Paper (information attached).</p> <p>Phil Lyons proposed that details of any new funding streams should be circulated to partners as and when they become available.</p>	<p>David Dickinson to feed responses into NPMG on 5/02/08</p> <p>David Dickinson to formally write to Chris Kenny directly</p>





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4.	<p>Nottinghamshire LAA audit – key questions</p> <p>Faye Booker informed colleagues that key questions have been produced by Steve Barnett of the Audit Commission in relation to the Partnership. These questions are designed to support the upcoming self-assessment. The key questions have been produced as part of an overall framework and are reflective of a stakeholder view of how the LAA is working.</p> <p>Faye Booker advised that Steve Barnett will attend the next Management Group meeting on 5 February 2009, where he will answer questions relating to the CAA and the lines of enquiry suggested by the key questions referred to above.</p> <p>Marie-Laure Huke informed colleagues that she has spoken with Steve Barnett and stressed that GOEM and the Audit Commission are adopting a joined-up approach to avoid duplication, since GOEM is also reporting back to Whitehall on some of the issues.</p> <p>Phil Lyons advised partners to treat these questions as an information item and for any comments to be fed back to the Partnership Team, who will pass them on to Steve Barnett, who will address any issues at the next meeting.</p>	<p>Partners to feed concerns back to Susan Lewis-Roberts</p>
5.	<p>The Review and Refresh</p> <p>Susan Lewis-Roberts informed colleagues that the timetable has now been revised. Susan Lewis-Roberts reminded NPMG that all partners have a statutory responsibility to give consent to any changes to targets in the LAA that affect them. Therefore, partners must ensure effective delegation of consent by 16 February 2009.</p> <p>Ruth Marlow expressed concern that due to delays in the availability of place survey data and each organisation's own internal processes, it will be difficult for consent to be achieved by 16 February.</p> <p>Stephen Bray was also concerned about place survey timescales. If data is available from the 13 February, it will be impossible to agree consent by 16 February.</p> <p>Phil Lyons noted that although place survey data will be last minute, percentage increases set as targets can be agreed well in</p>	





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	<p>advance. He stressed that in general, partners may decide which indicators affect them, but when they are a 'named partner', they have a legal duty to sign them off.</p> <p>The group discussed individual indicators which may present issues:-</p> <p>NI 154 Net additional homes provided- Ruth Marlow expressed concern that this target will be impossible to achieve and that district councils have no power to influence it. She will be taking the issues to the Chief Exec's group on 30/01/09 to agree recommendations for the refresh.</p> <p>GOEM is happy to discuss the issues and negotiate an appropriate solution.</p> <p>NI 163 Proportion of population aged 19-64 for males and 19-59 for females qualified to at least level 2 or higher, NI 151 Overall Employment Rate (working age) and NI 152 Working age people on out of work benefits – Tom Stockwell informed colleagues that there is working group of County, City, LSC and Jobcentre Plus who are meeting to discuss these indicators. This group is also looking at NI 171. Phil Lyons invited other partners that wish to attend to contact Christine Southwell (convenor) directly: Christine.southwell@goem.gsi.gov.uk</p> <p>Steve Derbyshire alerted colleagues to an Economic Development Conference that is being held on 30th January 2009. GOEM will also be attending this conference to ensure effective liaison.</p> <p>NI 136 'People supported to live independently through social services (all adults). – Susan Lewis-Roberts highlighted that that there is an issue as to whether this indicator includes 'Link Age Plus' data.</p> <p>Marie-Laure Huke advised that this is a technical issue and that Joe Pidgeon should speak directly with Derek Ward at GOEM.</p> <p>NI 146 Adults with learning disabilities in employment – this</p>	<p>Ruth Marlow to liaise with Chief Execs and feedback progress to NPMG on 5/02/09</p> <p>Recommendations from this WG to be feedback to NPMG on 5/02/09</p> <p>Joe Pidgeon to liaise with Derek Ward</p>





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	<p>indicator is on 'place hold' until validated data is received.</p> <p>NI 187 Tackling fuel poverty - % of people receiving income based benefits living in homes with a low efficiency rating- it was emphasised that it will be difficult to secure targets by 16 February due to the late publication of data by DEFRA.</p> <p>NI 192 % of household waste sent for reuse, recycling and composting – Peter Baguley informed colleagues that there is an ongoing dialogue with the Waste Officers Group to agree % improvement figures.</p> <p>Liz Lesqereux asked GOEM to advise when data will be available for NI 7 (Environment for thriving third sector).</p> <p>NI 8 Adult participation in sport and active recreation – The understanding of the group was that 07/08 data which has just been published will form the baseline for the indicator.</p>	<p>Peter Baguley to feedback recommendations to NPMG on 5/02/09</p> <p>Peter Baguley to feedback recommendations to NPMG on 5/02/09</p> <p>GOEM to feedback to Liz Lesqereux</p>
6.	<p>Stronger Communities Network update</p> <p><u>a) Comprehensive Engagement Strategy</u></p> <p>Liz Lesquereux informed colleagues that, based on comments from Management Group on 13/11/08, the appropriate amendments have now been made to the strategy. LL proposed that this document could form a framework for district level engagement plans.</p> <p>Liz Lesqereux asked colleagues whether it would be useful to make a template to be utilised at district and LSP level. The group agreed that it would be useful to have such a template.</p> <p>AGREED: Comprehensive Engagement Strategy was agreed and adopted by NPMG</p> <p><u>b) Compact</u></p> <p>Liz Lesquereux informed colleagues that Jacqui Bell has issued the Compact paper to Chief Executives and the Strategic Partnership Board. The Compact needs to be signed off by each individual organisation by 31 March 2009, prior to its launch in the summer.</p> <p>Liz Lesqereux stressed that signing up to the new Compact would</p>	<p>Liz Lesqereux to produce a template</p> <p>Liz Lesquereux to confirm exact</p>





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	<p>commit partners to certain ways of working with the voluntary sector.</p> <p>Phil Lyons explained that Management Group's role would be to receive, note and adopt the Compact as a document to go on to SPB. It will be up to individual organisations to agree it themselves.</p> <p><u>c) Proposal for a neighbourhood working event</u></p> <p>Richard Edwards informed colleagues that the Stronger Communities Network will be planning a neighbourhood working event and it was hoped that Management Group partners would attend. Details are yet to be confirmed. NPMG agreed to support this initiative.</p>	<p>legislation that relates to establishment of Compact</p> <p>Richard Edwards to send suggested dates for event to Susan Lewis-Roberts for circulation to NPMG when available.</p>
7.	<p>Member/Youth Event update</p> <p>Sue Griffiths informed colleagues that invitations have now been sent out for a Member and Youth Event to inform the Sustainable Community Strategy for Nottinghamshire which is to be held on Monday 19 January, 5.00pm until 8.00pm.</p>	
8.	<p>Flytipping update</p> <p>Peter Baguley informed colleagues that as of February 2009, petrol pumps across Nottinghamshire will display flytipping campaign messages to alert customers to dispose of their waste correctly. The campaign will run for a minimum of one month and PB informed colleagues that a similar campaign in Derbyshire in 2008 was very successful.</p>	
9.	<p>A.O.B.</p> <p>No further business was raised.</p>	
10.	<p>Next Meeting</p> <p>Thursday 5 February, 9.30am, venue to be confirmed.</p>	

Meeting Closed: 3.50pm

