

Health and Well-being Partnership Board Minutes

Friday 11th December 2009
9.30 – 12.00
Eagle Valley, Arnold Town FC

Chair:	John Tomlinson	JT1	Deputy Director of Public Health, NHS Notts. County
Present:	Dave Hamilton	DH	Service Director, Older People & Strategic Partnerships, NCC
	Cathy Harvey	CH	Healthier Communities Service Manager, NCC
	Joe Pidgeon	JP	Service Head, Inter-Agency Planning & Commissioning, NCC
	Nina Dauban	ND1	Chair of NAVO
	Pete McGavin	PMG	Service Head, Strategic Housing & Supporting People, NCC
	Amy Wells*	AW	NHS Nottinghamshire County (Representing Mary Corcoran)
	Fiona Callaghan	FC	Health Improvement Principal, NHS Notts. County
	Nicola Peace	NP	Service Head Mental Health & Learning Disabilities, NCC
	Lynn Robinson	LR	Health Improvement Principal, NHS Notts. County
	Chris Rowlston	CR	Head of Environmental Health, Mansfield District Council
Speakers:	Angela Smeeton	AS	Corporate Consultation Officer, NCC
	Alistair McGrady	AMG	Research & Information Team Manager, NCC
	Richard Money	RM	Sustainable Community Strategy Consultant
Minutes:	Paula McManus	PLM	Project Support Officer, NCC

Item		Action
1.0	Apologies	
	John Taylor	
2.0	Minutes of Last Meeting and Matters Arising	
2.1	Minutes of last meeting held on 25/09/09 were agreed as accurate	
2.2	Action log:	
2.2.1	Action 1: Supporting People's role Noted: Supporting People will now have its own board which will run parallel to the Health and Well-being Partnership Board. PMG will no longer attend or report to this Board. Agreed: PMG to remain on	INFO

	circulation list for information and will be invited to attend this Board if and when relevant.	
2.3.1	Action 2: Updates from Paul Roberts on Constitution	
2.3.2	Noted: JP currently in consultation regarding definition of NI136. JP will update Board at a later stage.	JP
2.3.3	Noted: ND attending Nottinghamshire Partnership meetings as chair of Health and Well-being Partnership Steering Group, rather than in NAVO capacity	INFO
2.3.4	Noted: thematic partnerships will make the decision regarding who will chair the group	
2.3.5	Agreed: JT will continue to chair the Health and Well-being Partnership Board with JP and CH remaining as the Lead Officers for the theme.	
2.3.6	Agreed: the next Board meeting will be extended to half a day to consider the following: <ul style="list-style-type: none"> ▪ How the Board and Steering group are to operate ▪ Resources ▪ The role of the Board ▪ Accountability of subgroups ▪ What we want to achieve and how best to do this <i>[Post meeting note, this will be taking place on 20th January 2010 from 1.00 – 5.00]</i>	*Future Agenda Items
3.0	Presentation: Citizens Panel Health & Well-being Survey [Angela Smeeton]	
3.1.1	<i>The Health and Well-being Partnership Board made the following recommendations:</i>	Discussion
3.1.2	▪ Surveys should be representative of the County's population, with a good rural/urban split and an equal gender split. Where possible the survey should aim to target 1,000 residents of each of the districts.	
3.1.2	▪ A comparison should be undertaken; comparing the responses received from Nottinghamshire with neighbouring authorities results.	
3.1.3	▪ Local results should be benchmarked; to compare results for each district.	
3.1.4	▪ Results should be 'drilled-down' to show a breakdown of each district.	
3.1.5	▪ Questions on smoking should include a specific definition on what	

	smoking is.	
3.1.6	<ul style="list-style-type: none"> ▪ A comparison should be undertaken; comparing those who responded with the overall mailing list – both across the County and by district. <p>Other Actions:</p>	
3.2.1	<u>Nottinghamshire Listens Survey</u>	
3.2.2	AS to clarify what is being done with the results of the survey	AS
3.2.3	AS to feedback to panellists on the results of this consultation.	AS
3.2.4	PLM to contact the subgroups of the Health & Well-being Partnership Board and instruct to review the survey to develop their individual strategies.	PLM
3.3.1	<u>The Place Survey</u>	
3.3.2	PLM to email the group with a copy of the Place Survey report. Members of the Board will take this back to their own areas and feedback.	PLM
3.3.3	JT, CH and AS to meet to discuss results of the survey.	JT/CH/AS
4.0	Presentation: Sustainable Community Strategy [Alistair McGrady & Richard Money]	
4.1	<i>The Health and Well-being Partnership Board made the following recommendations:</i>	
4.2	<ul style="list-style-type: none"> ▪ AMG to ensure that CAA report is included in the Strategy as a source of information 	AMG
4.3	<ul style="list-style-type: none"> ▪ Safeguarding adults and children to be explicitly included in the Strategy 	
4.4	<ul style="list-style-type: none"> ▪ Housing and fuel poverty information to be expressed in more specific terms 	
4.5	<ul style="list-style-type: none"> ▪ Strengthen and expand section on greater choice for older people to include putting people first agenda and vulnerable adults 	
4.6	<ul style="list-style-type: none"> ▪ Section 6 (Subsection ‘changing population’) needs to make reference to the level of input required at home/residential care and the ageing population 	

4.7	<ul style="list-style-type: none"> Section 'A place where children achieve their full potential': need to replace term 'safety' with 'safeguarding' 	
4.8	<ul style="list-style-type: none"> Section 'Safer Nottinghamshire': avoidable injuries and accidental falls need to come under the remit of Health and Well-being and not Safer 	
4.9	<ul style="list-style-type: none"> Section 'Safer Nottinghamshire': to include sections on 'abuse' and 'safeguarding' 	
4.10	<ul style="list-style-type: none"> Section 'Health and Well-being': Emotional well-being section (pg 31) to be expanded to include adult mental health 	
4.11	<ul style="list-style-type: none"> Section 'Health and Well-being': more emphasis needs to be placed on the putting people first agenda (pg. 30) and should make reference to the plans over the next 4 years 	
4.12	<ul style="list-style-type: none"> Section 'Health and Well-being': Alcohol issues should appear in both Safer and Health and Well-being sections 	
4.13	<ul style="list-style-type: none"> Section 'Health and Well-being': NI146 to be included in this section 	
4.14	<ul style="list-style-type: none"> Section 'Health and Well-being' (Subsection 4): 'Health and Well-being Executive Board' needs to be changed to 'Health and Well-being partnership Board' and needs to include the strategic groups: falls and avoidable injuries 	
4.15	<p>Other Actions:</p> <p>Members of the Board to review Strategy and email CH and PLM by 8th January 2010 with recommendations</p>	ALL
5.0	Performance Reporting	
5.1	<i>Please refer to Health & Well-being LAA Q2 Performance Report</i>	
5.2.1	NI141 – Percentage of vulnerable people achieving independent living (Pete McGavin)	
5.2.2	Noted: currently above target and progressing well	INFO
5.3.1	NI146 – Improve employment outcomes for adults with learning disabilities (Nicola Peace)	
5.3.2	Noted: NP is in consultation with GOEM about refreshing this target. Agreed: NP is currently putting together a plan to engage the third sector with adults with learning disabilities. Action: NP to contact Fiona Simpson at NAVO and to send a copy of the plan to the Health and Well-being Board for consultation.	NP

5.3.3	Agreed: NP to meet with NCC Human Resources to discuss NCC's employment of staff with learning disabilities	NP
5.4.1	Local Indicator – Obesity & NI55 (Fiona Callaghan) Clarified: FC to address both local indicator and NI55	FC
5.4.2	Noted: PCT will be refreshing the obesity target. These figures will have a direct impact on LAA figures and will have wider consequences for partner organisations. Agreed: The Health and Well-being Partnership will be informed of the refreshed target agreed with the SHA. FC to update at next meeting.	FC
5.5.1	NI 123- Smoking Prevalence (Lynn Robinson)	
5.5.2	Noted: the County Tobacco Alliance is currently taking forward a smoke free environments programme. An action plan is currently being put together and a task and finish group is being formed in order to implement the programme. Agreed: LR will update on SHA target at next meeting.	LR
5.6.1	NI 120 – All Age All Cause Mortality (John Tomlinson)	
5.6.2	Agreed: future agenda item will explore NHS Health Check work programmes.	Future Agenda Item
6.0	Date of Next Meeting	
6.1	20th January 2010, 1.00 – 5.00, Eagle Valley Arnold Town FC	Info