

Health and Well-being Executive Board Minutes

18/03/09

2.00 – 4.00 Committee Room A, County Hall

Chair:	John Tomlinson	Deputy Director of Public Health, Notts County PCT
Present:	Dave Hamilton	Service Director, Older People & Strategic Partnerships, NCC
	Joe Pidgeon	Service Head, Inter-Agency Planning & Commissioning, NCC
	Nina Dauban	Chair of NAVO/ Health & Well-being Partnership
	Lynn Robinson	Health Improvement Principal, Notts County PCT
	Pete McGavin	Service Head, Strategic Housing & Supporting People, NCC
	Chris Rowleston	Head of Regulatory Services, Mansfield DC
	Laura Chambers	Project Manager, Invest to Save, NCC
Minutes:	Paula McManus	Project Support Officer, NCC

Item		Action
1.0	Apologies	
	Cathy Harvey, Jackie Ward, Alistair McGrady, Cheryl George and John Taylor	
2.0	Minutes of Last Meeting and Matters Arising	
2.1	<u>Item 2.0</u> It was agreed that there was some confusion regarding the names of the two groups, and PM will circulate the revised minutes before the next meeting incorporating the new names. Both Terms of Reference will be signed off at the next meeting. (* Find attached)	Future Agenda Item
2.2	<u>Item 2.14</u> It was noted that the Health and Well-being Partnership event at South Forest Leisure Centre on 29 th January 2009 was very well attended and was a good opportunity to network. PM to enquire about the Nottinghamshire Partnership event that was cancelled and to circulate information to the group.	INFO PM
2.3	<u>Item 4.0</u> It was noted that there have been a number of versions of the Governance paper in circulation and that the revised edition	

2.4	<p>had few apparent changes. The board were unsure as to what version was the re-draft. PM to contact Faye Booker to clarify and will circulate prior to next meeting. (*Find attached)</p> <p>It was also noted that Paul Roberts will be replacing Susan Lewis-Roberts as the Local Area Agreement Manager.</p>	<p>PM</p> <p>INFO</p>
3.0	<p>New Initiatives Fund [Nina Dauban]</p>	
3.1	<p>Nina Dauban informed the board that the ‘New Initiatives Fund’ is the potential name for what we might do as a partnership with a reward grant. ND has put together an application form and guidance for the fund. (*Find attached)</p>	<p>INFO</p>
3.2	<p>It was noted that there is a need to establish three main issues; what are our priorities, how will the money be dispersed and what is the timeframe. ND has put a paper together and will share it with the board. (*Find attached)</p>	<p>ND</p>
3.3	<p>There were discussions around how the money will be dispersed and who will have direct responsibility for dispersing. It noted that by commissioning money in this manner that this will change the nature of this group into a commissioning body. As an alternative to this the idea of delegating the money to the LSPs was discussed.</p>	<p>DISCUSSION</p>
3.4	<p>It was agreed a framework template, similar to that used in Broxtowe, would be put together to make it clear what priorities are and to assist decision making. PM to contact Liz Pearce for a copy of this template and will circulate. (*to follow)</p>	<p>PM</p>
3.4	<p>PM to arrange an interim meeting to discuss this.</p>	<p>PM</p>
4.0	<p>Response to Economic Downturn [Joe Pidgeon]</p>	
4.1	<p>JP noted that because of the economic downturn poverty was increasing, and questioned whether we should re-think our earlier LAA priorities. It was noted that it would be counter-productive to undo the LAA, however that the Board and all of its groups should consider cross cutting themes which incorporate economic well-being.</p>	<p>DISCUSSION</p>
4.2	<p>JP noted that he and CH had met to consider what the likely impact of this would be on our current 7 priorities. For example NI 141 – the number of people moving into planned accommodation would be increasing and NI 146 – vulnerable adults with learning disabilities in employment may become an issue in the current economic climate.</p>	<p>DISCUSSION</p>
4.3	<p>There was general discussion regarding the negative impact of the recession on priority areas. It was agreed that the Board should undertake to re-prioritise its key areas with a view to</p>	<p>DISCUSSION</p>

	incorporating the impact of the recession.	
4.4	JT agreed to find out whether any public health data exists regarding the impact of past recessions	JT
4.5	JP is to write his proposal for this and will send to PM to circulate with the minutes. (*Find attached)	JP
5.0	Sustainable Community Strategy [Alistair McGrady]	
5.1	In place of Alistair McGrady, JP invited Laura Chambers, Project Manager Invest-to-Save, to give a presentation to the Board on the mapping work that she is currently undertaking.	INFO
5.2	Laura gave an outline of the mapping work that has been designed to improve the provision of home improvement agencies. The map works on the basis of providing a hub to host these provisions. She intends to use this to collate information from GP's and A& E to bring together streams of information to identify those most at risk in the community. Although the initial work is based around home improvement agencies there is the potential for cross cutting into the LAA themes.	
5.3	Laura informed the Board that she was seeking support from the Board for this model and that this may be a potential funding initiative.	
5.4	It was agreed that the Board is interested in this in principle, but are presently unaware of how much money is available and would like to see a bid come forward for this in the future.	
6.0	Refresh & Indicator Updates	
6.1	PMG raised the issue of reporting mechanisms to the Board. There was discussion regarding what should be the expectation of the Board and how people should be accountable.	DISCUSSION
6.2	It was agreed that the Board needs to establish a formal framework mechanism for reporting to the Board.	
6.3	It was suggested that this be done via a template, which the LAA Officers would collate.	
6.4	It was agreed that the Board are to go through the 7 priority areas in turn, and to work out who exactly they are accountable to and how they report.	Future Agenda Item
6.5	It was agreed that PM would convene an interim meeting of the Board to discuss this. PM to circulate date.	PM
7.0	Date of Next Meeting	

	Interim Meeting – 1 st May 2009, 20.00 – 4.00, The Exchange, County Hall	
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